

WARREN TOWNSHIP SUPERVISORS

Minutes Regular Monthly Meeting — November 6th, 2023

The Regular Monthly meeting for November 6th, 2023 was held at 5:00PM at the Warren Township Office at 187 School House Road, Warren Center PA. The meeting was called to order by Chairman William Franklin. Supervisors present were: William Franklin, Matt Wilks, and Mark Wheaton. Also present were Joe Vrabel, Road master, and Lori Kepner, Secretary-Treasurer. No visitors were present.

Pledge to Flag was recited.

Minutes: A motion by Wheaton was made to accept the October 11th, 2023 Regular Meeting and the November 1st, 2023 Budget Meeting minutes. Franklin seconded the motion and all agreed.

Treasurers Report and Bills: were approved by motion by Wilks and seconded by Franklin, and all agreed.

<u>General Fund Balance</u>	\$101,116.85
<u>Impact Fee Balance</u>	\$932,225.89
<u>State Fund Balance</u>	\$138,483.84
<u>First Citizens Balance</u>	\$9,793.09
Total all funds	\$1,181,619.67

Fire Dept: Nothing to report at this time. They will get a cost on blown in insulation to give to the township for consideration. **EMA:** Nothing new to report at this time. Franklin will contact Jim Alderson and ask if he is interested in being Warren Township EMA Director starting in 2024.

Road master verbal report was given by Joe Vrabel: The Dirt and Gravel road project for Bowen Road is done. Kepner will finish the paperwork associated with the grant and get it submitted for final payment to be issued to the Township. They have been grading roads as needed, filled potholes as needed, they will need new tires on the pickup, the John Deere is fixed, they will need to get a new cutting edge for one of the trucks, The Kabota needs some work, they will look into the price for a Stone bucket and a new bucket for the loader (high capacity), they have serviced equipment as needed and have been trimming trees and mowing as needed along the roads. We will also need approximately 10 more loads of cinders to fill the cinder shed. Vrabel mention the Township tree lighting will be on December 10th. On October 14th, 2023 the board went and did their Road Inspections before the winter weather comes.

Township Solicitor: There was nothing to report from the Solicitor.

New Business: A proposed budget was submitted to the board for review. Wheaton made a motion to accept the proposed budget and advertise for public review. Franklin seconded and all agreed. All correspondence had been distributed to the board prior to the meeting. The board discussed the sale of their old generator and mower. At this time Franklin made a motion to advertise the Generator for sale, but will wait on the mower until next year. Wilks seconded and all agreed. The board would like to add a comment on the agenda for permits and they would also like to meet with Frank Toucher from Code Inspections at some time in the near future.

Old Business: The next meeting is proposed for December 4th, 2023 at 5pm. Wilks made a motion to adjourn at 6:15pm.

Minutes prepared by Lori Kepner, Secretary